



**CUUPS Convo 2016**  
**Vendor Space & Advertising Insertion Order**  
Ad Deadline – August 10, 2016 at 5:00 pm

Company \_\_\_\_\_

Contact Person \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

**Advertising Level** (If desired check one. Only your name will be listed with table rental.):

\_\_\_\_\_ Full Pg. (4.5" wide x 7.5") Tall- \$100      \_\_\_\_\_ Half Pg. (4.5" wide x 3.625 tall") - \$50

\_\_\_\_\_ Quarter Page (2.125" wide x 3.625 tall") \$25

**Table Space Fee:** \$50.00 with one person working the table.

**Payment Information:** Payment in full required with insertion order. No Exceptions!

Email insertion orders to [lynndonovan11862@gmail.com](mailto:lynndonovan11862@gmail.com).

\_\_\_\_\_ Sending Check to :                      CUUPS, Attn: Convo Advertising,  
479 W. Harwood Rd., Hurst, TX 76054-2943

\_\_\_\_\_ Preferred Payment Method :      Credit Card pay on PayPal to [treasurer@cuups.org](mailto:treasurer@cuups.org)

**Authorizing Signature:** \_\_\_\_\_

**Table Size Specifications:** Tables are about 6' long x 2' wide. Bring your own table clothes. Setup is 3-5 pm 8/26/2016. CUUPS & First Church assume no liability for the vendor's materials.

**Advertisement Specifications:** No rules around the advertisements. Please send as high resolution (300dpi) black and white PDF, TIF or JPG files. Do not pull things from your website. They will print fuzzy and blurry. No MS Word or Publisher files will be accepted. We prefer not to scan business cards in due to quality issues but will if that is all there is available.

Send final ad files to [Kishgraphics@comcast.net](mailto:Kishgraphics@comcast.net).